
CITIZENS FIRST THROUGH SERVICE EXCELLENCE

We have an exciting Full Time Unionized opportunity in the Parks Infrastructure Planning & Development Department for an experienced and motivated individual.

Municipal Services Inspector - Capital Projects (Parks Infrastructure)
(FILE #J0624-0314)

As one of Southern Ontario's fastest growing cities, with its mix of urban and rural areas, Vaughan is an in-demand place to live and work. Vaughan is considered one of Canada's most family friendly cities with a dynamic and diverse population of over 300,000. With one of the top performing economies, a growing tourism industry and an enviable portfolio of recreational and cultural venues, this is the place where you want to be.

Responsible for:

Provides a range of inspection and contract administration services for parks, trails, and open space infrastructure installations, to support the successful delivery of Capital Projects, including City contracts and development agreements, which includes but is not limited to: developing new urban parks within intensification areas, greenfield parks and trails, and renewal of park facilities within existing communities. Ensuring adherence to construction drawings, specifications, and City standards, generates daily inspection reports, quantifies contract items including, equipment, and materials, prepares deficiency summaries, and provides quality assurance to facilitate construction progress payment certificates. Ensures that appropriate construction standards and methods are applied, and health and safety regulations are maintained and followed in accordance with the contract documents.

Qualifications and experience:

- Three (3) year Community College Diploma in Civil Engineering Technology, or suitable equivalent, and Certified Engineering Technician designation or suitable equivalent.
- Successful completion of suitable inspection courses in sewer inspection (Ministry of Transportation and/or Ministry of Environment type courses).
- Minimum of four (4) years' related municipal services engineering inspection experience. Municipal Park experience is considered an asset.
- Ability to communicate effectively with tact, respectfulness, discretion and diplomacy with the public and staff, contractors, engineers and settling requests, complaints; or clarifying information. Demonstrates professionalism and acts as an ambassador for the City.
- Thorough knowledge of contract administration, construction documents, contracts, practices and problems.
- Ability to read, interpret municipal engineering drawings and survey plans, and contract documents. Ability to read and interpret topographical maps, leveling notes, grade sheets, aerial photographs, and other related data.
- Ability to exercise independent judgment and action with limited supervision.
- "Competent" worker as defined in the Health and Safety Act and possess a working knowledge of provincial health and safety legislation for construction projects.
- Possess a working knowledge of Ministry of Transportation Traffic Control Manual, City of Vaughan policies and procedures, and good construction practice.
- Ability to use survey equipment and perform basic calculation to confirm and check elevations, grades and construction lay out surveys. Working knowledge of GNSS mapping/survey system technologies and related software.
- Excellent interpersonal, organizational and analytical skills; coupled with being detail oriented and having the ability to work on multiple projects and prioritize activities to ensure project goals are realized.

If you are an energetic person who is interested in bringing your knowledge and passion to the City of Vaughan, please apply on or before August 13, 2024 at: [City of Vaughan - Municipal Services Inspector - Capital Projects \(Parks Infrastructure\) \(njoyn.com\)](https://www.njoyn.com).

Please note that only candidates selected for interviews will be contacted.

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.